Loading Label Stock Quick Reference Guide

1 Switch on the unwinder, printer and rewinder.

2X

2 Place the label stock roll (max 12" OD/ max 30.48 cm) on the unwinder chuck. Center the label stock on the aluminum area of the chuck.
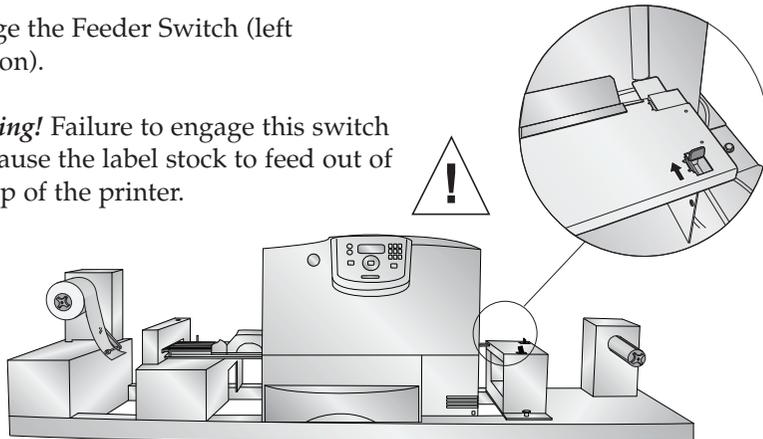
16 mm
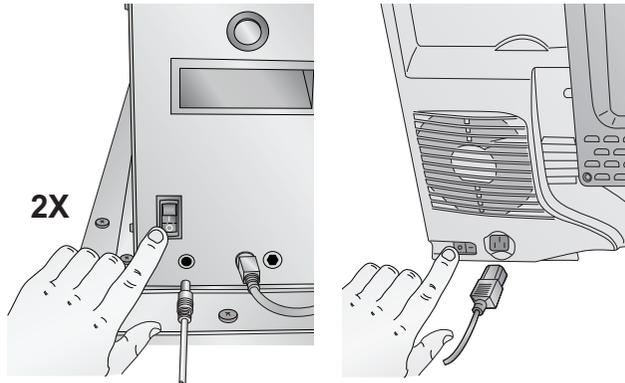
3 The loose stock should fall on the right side of the roll. Turn the tension knob clockwise to secure the roll to the chuck. Turn the knob as as tight as you can! Feed the stock under the dancer arm and through the cutter.

Dancer Arm

Cutter

Tension Knob

4 Continue feeding the stock into the printer feeder tray. Feed the stock under the green guides and under the paper feed roller. Stop feeding when the leading edge of the stock has covered the red stop block printed just outside the feeder door entrance.

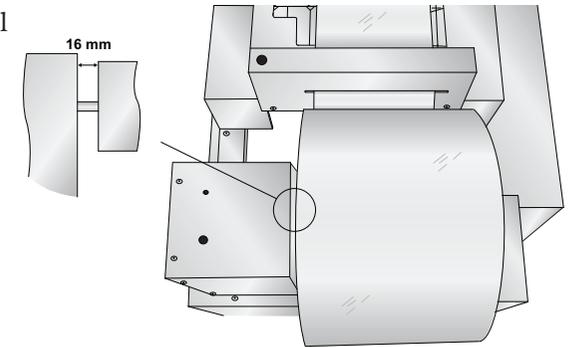Green Guides

Feed Roller

Red Stop Block

5 Engage the Feeder Switch (left Position).

Warning! Failure to engage this switch will cause the label stock to feed out of the top of the printer.
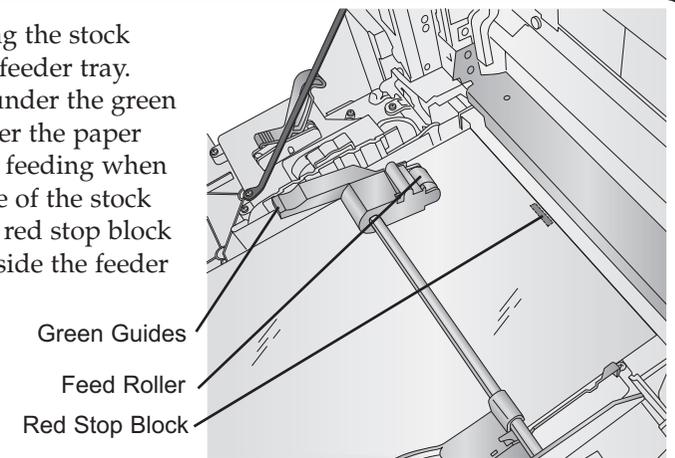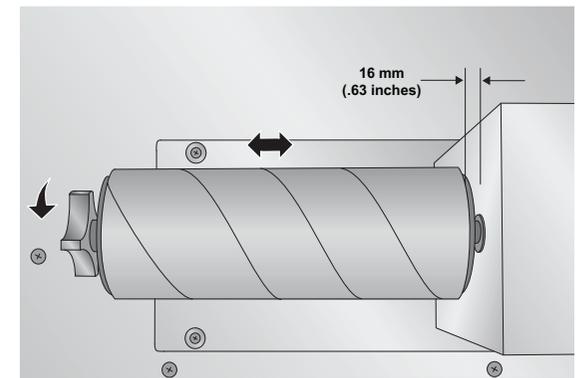
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6 Place an empty label core on the rewinder chuck. Center the core on the aluminum area of the chuck. Turn the tension knob clockwise to secure the core to the chuck. Turn the knob as as tight as you can!

16 mm (.63 inches)

**7** Print your label according to Section 5 of the manual.

Note: Depending on when the printer was last used, the fuser will need to heat up or cool down before the printer will print. This can take from 2 seconds to 2 minutes.

8a Attach the label stock to the rewinder core.

As the printer is preparing to print, get a piece of tape ready. It is best to stand to the right side of printer with your arms above the rewinder roll. As the stock is ejected from the printer hold it with your left hand while you place the tape on the middle of the end of the stock.

4 Seconds
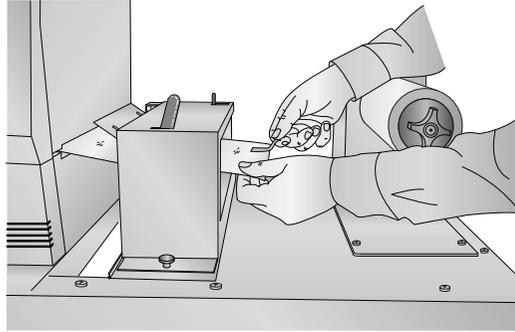
8b The stock will continue to feed at a slower speed. When it reaches the rewinder, attach it to the top of the empty label core. Position the stock so that it that it is centered on the core. The label stock should be taut (no slack) when attached to the core.
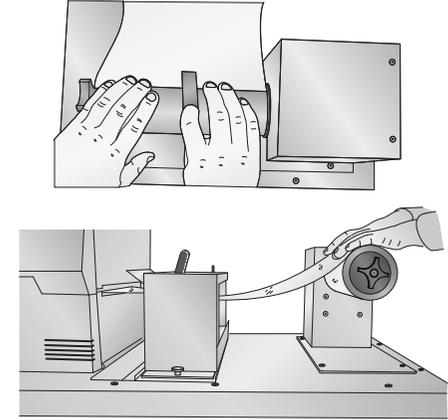
8c Immediately after the label stock is attached, engage the Rewinder by pushing the Rewinder Lever toward the printer.

Important! To minimize the slack loop that will be created under the rewinder, it is very important that you engage this lever immediately after the label stock is taped to the core.
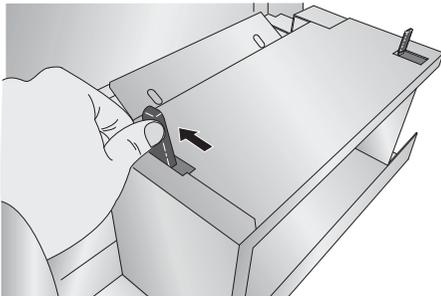
i **Important Note:** The taping process occurs very quickly so you may not get the label stock attached correctly the first time you try it. It is extremely important to attach the label stock centered on the core. If the attached label stock is too far to the right or left the rewinder roll will start to walk back and forth and will eventually not be useable once the roll reaches its full size. Any small problem within the first few revolutions of the rewinder will be exacerbated as the roll gets larger. If you think the label stock was not attached properly, press the Stop/Cut button and cancel the print job using the printer control panel.

Press to

Stop | Cut

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